

BAGINTON PARISH COUNCIL (BPC)
MINUTES OF THE ORDINARY MEETING HELD ON
THURSDAY 6th September 2018 AT THE VILLAGE HALL, BAGINTON.

PRESENT:

Councillor	Trevor Wright	District Council
Councillor	Julie Keightley	Chairman
Councillor	David Hewer	
Councillor	Roger Horsfall	
Councillor	Steve Williams	
Councillor	Nigel Thomas	

Clerk	Phil Clark.
Public	7 members of the public were present.

The Chairman opened the meeting at 7.30pm and welcomed all present.

1440. DECLARATIONS OF INTEREST & APOLOGIES

1440.1 Declarations of interest were sought and Councillor Williams declared an interest in Planning item W/18/1588.

1440.2 The following had apologised: Councillor Wallace Redford - County Council
 Councillor Pam Redford - District Council
 Councillor Chris Goodwin - Vice Chairman
 Councillor Robert Taylor
 Councillor Walter Bush
 Councillor Rob Newman

1441. MINUTES OF LAST MEETING.

1441.1 Minutes of the Ordinary Meeting on 7th June 2018, having been circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Thomas.

1442. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

1442.1 Councillor Wallace Redford had apologised and had no matters to raise.

1443. REPORTS FROM WARWICK DISTRICT COUNCILLORS

1443.1 Councillor Trevor Wright indicated that Councillor Pam Redford was organising a Waste Bin Audit. Councillor Keightley confirmed that the Clerk had taken advantage of this and had asked for a new bin at the bottom of Mill Hill under the A46 bridge.

1443.2 Councillor Wright reminded those present that time was fast running out for applications for the next Community Forum Grant application.

1443.3 Councillor Wright indicated that WDC were investing £14M into Council Home Improvements, mostly designed around eco friendly and sustainability enhancements.

1443.4 Due to the pending move of WDC Leamington Headquarters and the loss of the car park where the new headquarters are to be built, WDC had introduced a park & stride scheme, where people can park at the bottom of The Parade at a reduced rate and walk into Leamington.

1443.5 Trevor and Pam have prepared a 3-page objection letter to the Gateway South application (W/18/0522). The main thrust of the letter is as follows:

- i. Economic Case – Business statements are incorrect and misleading.
- ii. Traffic Reports – Data is out of date and not accurate. There is insufficient combined thinking regarding noise, pollution and infrastructure. An up to date traffic review is required for current and future needs.

- iii. Village Impact – Multiple applications are all within a small area (JLR Whitley South, Gateway South, HS2, King's Hill, Rosswood Farm etc.). All are operating independently. There is a call for the impact of these separate applications to be overlaid on a single plan so the full cumulative impact can be assessed.
- 1443.6 Our Local MP (Jeremy Wright) has been approached by our WDC Councillors and has been politely asked to be more vocal about the issues that rural villages in Warwickshire are facing. He should be supporting ideas such as the single plan overlay discussed above.
- 1443.7 Councillor Williams asked whether there were a case for a judicial review. Councillor Wright said such reviews can only challenge faults with the process, can be difficult to prove and can be very expensive. The call to produce an overlaid plan may be considered 'due diligence', but it is not required as part of the process. It would prove difficult to find somebody who would both sponsor and pay for a review.

The Chairman thanked Councillor Wright for his report.

1444. PUBLIC PARTICIPATION PERIOD.

Prior to the meeting, the following had been raised with the Parish Council

- 1444.1 A member of the public had highlighted that coaches were stopping outside the Lunt Roman Fort for school children to disembark. Following consultation with Police, WCC Highways and the Lunt Fort, it was confirmed that the practice was not in breach of any policies, but the Lunt Fort has updated their website with new advice for coaches.
- 1444.2 A member of the public enquired about closing the end of Church Road for a street party. The Clerk delivered the appropriate documents to the resident on the weekend of 14th July, with instructions where to send them.
- 1444.3 A resident had suggested that Planning Application W/18/1588 (The Yews, Holly Walk) was insufficiently detailed to make a decision. The resident had contacted WDC Planning directly to seek clarification regarding the plans.

During the meeting, residents raised the following:

- 1444.4 A resident indicated that Application W/18/1588 (The Yews, Holly Walk) had been drawn to scale and the scale was printed on the plans. He indicated that he could arrange help for any Councillor who was having difficulty interpreting the plans, in order to facilitate the application process.
- 1444.5 A member of the public highlighted that strimming of grass, knotweed treatment and 'pegging out' of the access road to the proposed school (W/13/1763) would begin at the top of Bosworth Close (as per W/18/0030) in the near future.
- 1444.6 A member of the public asked why all of the grips along Bubbenhall Road had not been cleared. The Clerk explained that having met with the County Surveyor to discuss highways matters, Bubbenhall Road undulates and low-lying grips where water will pool have been cleared, but those on high spots have been left as they are unlikely to flood.
- 1444.7 A member of the public asked about blocked drains within the Village. Again, having discussed this with the County Engineer, a priority system is used where blocked drains associated with flooding are cleared before those where no reports of flooding have been reported.
- 1444.8 A member of the public asked why some speed bumps had been patched, whilst others haven't. The Chairman referred the resident to the Council's answer when he raised this previously.
- 1444.9 A resident indicated that the Charity Bile Ride on 19th August had been very successful. Various Charities had benefitted. The resident indicated a £150 donation to Baginton Lions Football Club and asked where it should be sent. The Chairman gave the Club Treasurer's name and address.
- 1444.10A note was made that the resurfaced pavements in Holly Walk was friable in its first few week of settling in. This has given rise to small pellets of tarmac that were sticking to shoes and subsequently scratching resident's wooden floors. The new pavement is sound, but could the excess material be swept away?
Clerk to enquire.
- 1444.11A resident indicated that the road outside his property has dropped and regularly has areas of standing water. **Clerk to check when it rains.**

1444.12A resident asked if a defibrillator could be installed at the Village Hall. The Clerk indicated that would be for the Village Hall Management Committee to decide and organise. Councillor Wright indicated that other Parish Councils had used the Community Forum to help fund defibrillators and he will contact successful applicants for details of their application to use as a template.

1445 MEETING WITH DEVELOPERS

1445.1 WHITLEY SOUTH - Mr Martin Eckersall and Mr Michael Gilhooly has apologised, but reported it had been a quiet month with nothing of significance to report. Enabling works were still ongoing.

1445.2 ROSSWOOD FARM HOUSING – Hazel Izod from Sworders gave a presentation to Councillors. Outline permission is being sought with detailed plans on access, but with all other matters held in reserve. If outline permission is granted, the site would be sold to building developers who would finalise the layout and design. The site is split in two, with Sworders responsible for the Northern section, where up to 45 houses are envisaged, with the hope of achieving the 40% affordable housing (although this would depend upon the building developers). The Southern site would be developed separately and would require its own access. Retention of hedgerow, trees and further buffer planting is a priority. An application to WDC is expected in the Autumn.

Councillors raised several points as follows:

- i. A tangible crossing point would need creating for pedestrians to reach the pavement on the other side of Coventry Road, especially for children catching the school bus who would need to cross the road at a time when traffic are using the village as a 'rat run'.
- ii. With regards to the balancing pond, it should be designed specifically to minimise danger to children and wildlife.
- iii. Due to other developments in the immediate area, Sworders may need to consider road improvements to accommodate the combined increase in traffic that the other developments may bring. A larger volume of traffic is expected than current surveys suggest and site access and egress is essential for the development of the site to be tenable.
- iv. Questions were asked about benefits for the village e.g. improved green spaces, play areas, village hall improvements etc to accommodate the increased village population. Although amenable to the idea, Hazel indicated this may be a discussion for the building developers.
- v. Councillors thanked Hazel for her time.

1446. POLICE AND NEIGHBOURHOOD WATCH MATTERS

1446.1 The Safer Neighbourhood Newsletters for July and August were circulated to Councillors on 6th July and 21st August respectively. Theft of both wing mirrors from a vehicle on Mill Hill during the evening of 22nd July was reported in the August newsletter

1446.2 Notice was received of a burglary in Oak Close on 16th August.

1446.3 Notice was received that a selection of white goods were stolen from a commercial property on Stoneleigh Road during the evening of 18th August.

1446.4 Notice had been received that a white van had been stolen from a driveway in Coventry Road on the afternoon of 5th September.

1447. BAGINTON EVENTS COMMITTEE UPDATE

1447.1 The next film night is 'The Hidden Figures' on 28th September at the British Legion Club.

1447.2 The Party in the Park event had been a great success, with around 2500 visitors and a lot of positive feedback.

1447.3 The Barn Dance is due to be held at the Village Hall on 15th September.

1448. AIRPORT MATTERS

1448.1 No airport matters were received.

1449. PLANNING

- a. **The following planning decisions were received since the last meeting. NONE**
- i. W/18/1151 – Erection of single storey side extension, first floor side extension and extension to eaves level at the rear with a rear box dormer (part retrospective), The Yews, Holly Walk, Baginton, CV8 3AE. **OBJECTION** sent 13th July. **WITHDRAWN** 10th August.
 - ii. W/18/0539 – Reserved matters under W/18/0239, regarding access, appearance, layout & scale of the primary substation – Zone 4, Whitley South, Rowley Road. **OBJECTION** sent 11th May. **GRANTED** 15th August.
- b. **To note applications awaiting WDC decision.**
- i. W/18/0522 – Gateway South Development – Extensive commercial development of land to the south and west of Coventry Airport and Middlemarch Industrial Estate, Coventry. Circulated to Councillors via CD. Response date extended to 2nd May. **OBJECTION** reported 2nd May.
 - ii. W/18/0643 – Site clearance and mixed use development of up to 2500 dwellings & associated infrastructure and amenities. Land at Kings Hill Lane, Stoneleigh. Circulated to Councillors on 2nd May. **OBJECTION** reported 22nd May.
- c. **New planning applications or planning matters received since the last meeting.**
- i. W/18/1329 – Delivery signage at ZooPlus, Siskin Drive Coventry. Circulated to Councillors on 24th July with response required by 15th August. **NO OBJECTION** issued 14th August.
 - ii. W/18/1588 – Two storey side extension and erection of rear dormer (part retrospective). The Yews, Holly Walk, Baginton. Circulated to Councillors 21st August, with response required by 13th September. **NO OBJECTION** declared. **Clerk to action.**
 - iii. W/18/0264 - CFS, Bubbenhall Road, Baginton are **APPEALING** the WDC decision to refuse the signage to the front fence of their site. This matter is now with the Secretary of State.

1450 HIGHWAY MATTERS.

1450.1 Summary of known Highways issues, by area.

1. Serious matters reported previously and awaiting action

- Bubbenhall Road (at stables & Oakey Hill) – flooding / pooling of water. This is due to a collapsed drain under the road, which will need to be replaced. This will require the road to be closed.

2. Areas with no reported significant issues (alphabetical) at date of meeting.

- Andrews Close
- Bosworth Close
- Bubbenhall Road (main road excluding area at stables & Oakey Hill)
- Church Road – Smithy marked for patching
- Coventry Road – Pothole on speed bump at Lucy Price Playground (marked for repair)
- Frances Road
- Friends Close
- Kimberley Road
- Hall Drive
- Holly Walk
- Mill Hill – pavements marked for repair
- Mylgrove
- Oak Close
- Roman Way – new speed sign on order
- Rowley Road
- Stoneleigh Road
- Underhill Close

- 1450.2 The pothole opposite the allotments on Mill Hill was filled on 6th July.
- 1450.3 The Clerk and County Councillor Wallace Redford met with Warwickshire County Council Highways Surveyor on 9th July. A summary was circulated to Councillors on 12th July.
- 1450.4 Repair of Baginton Bridge was completed on 12th July.
- 1450.5 The fly-tipped fridge on Mill Hill was reported to WDC on 24th July and was quickly removed.
- 1450.6 Potholes in the lay-by opposite The Row were filled on 25th July.
- 1450.7 The shrubs at the entrance to Roman Way were cut back on 26th July.
- 1450.8 Repair of the pavement on Coventry Road between Frances Road and Kimberley Road began on 13th August and is complete.

1451. OPEN SPACE.

- 1451.1 Councillor Horsfall indicated that rabbits and moles on the Millennium Field need no intervention at the moment.
- 1451.2 The verges were cut by WDC on 20th August and 6th September.
- 1451.3 Councillor Thomas asked about forming a working party to cut back the nettles and brambles that were slowly encroaching on the Village Hall field. Several Councillors agreed to help if they were free. **Councillor Thomas to suggest dates.**
- 1451.4 A query was raised about the Spinney Pond and whether the close proximity of the Sworders balancing pond at Rosswood Farm could be used to help support the Spinney as a bog or wetland area. **Clerk to enquire.**
- 1451.5 The Clerk confirmed that an order will be issued later in September for the cutting of the hedges around the Millennium Field and Lucy Price Playgrounds.
- 1451.6 Problems with obscured signage within the village were raised. The Clerk asked for examples and confirmed that for small jobs volunteers could snip around the signs but for larger jobs, WCC Highways would be contacted. **Clerk to action once examples are received.**
- 1451.7 Councillor Thomas suggested resurrecting a working party to look at the future of the Lucy Price Playground. The Clerk indicated that £18,000 was already available, but full refurbishment would cost around £60,000. Grants such as the National Lottery Fund are available, but the community need to be engaged to demonstrate a collective need. Councillor Wright also suggested the Tesco Bag Fund may be a good source for a grant. Councillors will be approached to form a working party. **Chairman to action.**

1452 GRANTS

- 1452.1 Using part of the funds received from the Transparency Code, the new 'mobile friendly' village website went live towards the end of August.

1453. DATA PROTECTION (GDPR), HOUSING & GENERAL MATTERS

- 1453.1 On 13th July, Councillors were asked to review the security of electronic devices that are capable of receiving Parish Council information and report back to the Clerk regarding whether they think any personal information is sufficiently secure. **Councillors were reminded that this is a requirement under GDPR.**
- 1453.2 It was agreed that Whitefriars Housing Group could present at the October meeting regarding affordable housing in Baginton, as identified in our adopted WRCC Housing Survey. **Clerk to confirm.**
- 1453.3 Notice was circulated on 12th August that the 'viability' loophole that prevented developers from hitting the WDC 40% affordable housing requirement had been closed by the Government.
- 1453.4 A request has been submitted to WDC to update our Neighbourhood Plan with the latest WRCC Housing Survey findings.

1454. FINANCIAL MATTERS.

- a. To advise Bank balances as at 30/08/2018

HSBC treasurers (community) account: -	£ 2329.57
HSBC savings (BMM) account: -	£ 24541.40
Total.....	£ 26870.97

Data as of 1st April 2018 (as approved in end of year accounts).

Nominally ring fenced Monies	£1330.29
Committed Funds (Lucy Price Playground)	£9000.00
Underlying Council Reserves.....	£13155.46

b. To confirm items for payment:-

	Value	Cheque No.
Clerk's net salary for previous month (£382.51 Gross)	£382.51	101936
Office costs and overheads	£250.00	101937
Litter Picking Honorarium	£135.00	101938
Website Management Honorarium	£62.50	101939
PR Thompson Invoices 1034 & 1035	£549.79	101940
Julie Keightley (website reimbursement)	£86.40	101941
PR Thompson Invoices 1060, 1061 & 1062	£581.43	101942
Cheques not cashed – None	£0.00	
Cash needed in Current Account (Inc Un-presented cheques)	£2047.63	

- c. The Smithy rent was requested on 25th August.
- d. The Public Rights to inspect the accounts closed on 10th August, with no queries logged.
- e. On 23rd July, the Clerk confirmed that our savings account was earning 0.05% interest, which is reasonable in the current economic climate. No better accounts were found for which the Parish Council were eligible.
- f. As per the authorised budget for 2018/2019, a quotation was received and has been accepted to refurbish the 3 Parish Council notice boards for £140.

1455. CONSULTATION DOCUMENTS.

- 1455.1 The WDC Canal Conservation consultation was circulated to Councillors on 19th August. Response is required by 24th September.
- 1455.2 The WDC final recommendations for the Review of Electoral Boundaries were circulated to Councillors on 21st August.
- 1455.3 The latest documents for consultation relating to Coventry City Local Plan were circulated on 21st August, with response required by 21st September.

1456. BROCHURES AND DOCUMENTS AVAILABLE FOR PURSAL

- a. Clerks & Councils Direct – June 2018.
- b. Countryside Voice – Summer 2018.

1457. ANY OTHER BUSINESS.

- 1457.1 The opportunity for a Salvation Army Clothes Bank within the Village was considered. Councillors were unsure where the bank would be sited and expressed concern that the clothes bank would detract from other local charities, such as the Air Ambulance. The decision was not to proceed. **Clerk to action.**
- 1457.2 Nomination forms for the Joanne Graham PCSO Award were circulated to Councillors on 15th August. Councillors are free to submit their own nominations.

1458 The meeting closed at 8:35pm.

1459. DATES FOR YOUR DIARY.

Next Parish Council Meeting: **Thursday 4th October 2018** at 7.30pm in Baginton Village Hall.