

BAGINTON PARISH COUNCIL (BPC)
MINUTES OF THE ORDINARY MEETING HELD ON
THURSDAY 16th May 2019 AT THE VILLAGE HALL, BAGINTON.

PRESENT:

Councillor	Wallace Redford	County Council
Councillor	Pam Redford	District Council
Councillor	Trevor Wright	District Council
Councillor	Julie Keightley	Chairman
Councillor	Chris Goodwin	Vice Chairman
Councillor	Roger Horsfall	
Councillor	David Hewer	
Councillor	Robert Taylor	
Councillor	Walter Bush	
Councillor	Rob Newman	
Councillor	Mike Meakin	

Clerk Phil Clark.

Public 5 members of the public were present.

The Chairman opened the meeting at 7.42pm, immediately after the Annual meeting

1620. DECLARATIONS OF INTEREST & APOLOGIES

1620.1 Declarations of interest were sought and none were declared.

1620.2 The following had apologised: Councillor Steve Williams

1621. MINUTES OF LAST MEETING.

1621.1 Minutes of the Ordinary Meeting on 4th April 2019, having been circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Taylor.

1621.2 Minutes of the Annual Assembly on 11th April 2019, having been circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Bush.

1622. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

1622.1 Councillor Wallace Redford reported that the next Community Forum was to be held on 19th June in Stoneleigh. Applications for Grants should be received by 22nd May.

1622.2 Councillor Redford reported that the unspent grant money from last year had been permitted to roll over into this year, but if money remains unspent again, Grant Funding will probably be cut.

1622.3 Councillor Redford supplied a HS2 update pamphlet. **Clerk to circulate.**

The Chairman thanked Councillor Redford for his report.

1623. REPORTS FROM WARWICK DISTRICT COUNCILLORS

1623.1 Councillor Keightley congratulated our District Councillors on their election success.

1623.2 Councillor Pam Redford informed those present that following the elections, the Conservative Party was the largest within WDC, but they did not have a majority.

1623.3 Councillors were informed that Councillor Andrew Day (representative for Bishop's Tachbrook) had been appointed as WDC Leader. It was highlighted that Councillor Day has a strong focus on Rural Community needs.

The Chairman thanked Councillors Redford and Wright for their reports.

1624. PUBLIC PARTICIPATION PERIOD.

- 1624.1 A member of the public asked what systems the Parish Council has in place for inspecting and rectifying issues with the trees in our care. Councillors asked for costings. **Clerk to enquire on costs.**
- 1624.2 Councillors Hewer and Horsfall suggested some type of mapping and tagging of trees in our care. Councillors thought this was a good idea and Councillor Horsfall suggested he knew somebody who may be keen to take on the job.
- 1624.3 A member of the public offered the Parish Council their ornamental tree trunk. They will cover the cost of installation if we want it and can decide upon a place for it. Councillors Horsfall, Bush & Keightley to liaise with resident to allow access to the field. Tree trunk to be located near basketball court.
- 1624.4 A member of the public complained about the blocked drain outside No. 15 Bromleigh Villas. **Clerk to chase**
- 1624.5 A member of the public asked why Mill Hill Service Road had not been marked for pavement resurfacing. **Clerk to investigate.**
- 1624.6 Councillor Meakin asked why patches of pavement on Coventry Road had not been resurfaced. Councillor Keightley indicated that not all pavements could be repaired via surface slurry treatment. Some areas need a different approach and should be dealt with in due course.
- 1624.7 A member of the public asked about Knotweed between the Church and Hall Drive. It was confirmed that the Knotweed had been treated, but it takes a while before die-back is visible.
- 1624.8 A member of the public asked about ivy pulling down the brick wall behind the Church. The Chairman confirmed it was Church property and the Parish Council could not take action on Church property.
- 1624.9 A member of the public asked if compensation could be sought from UKBIC for the disruption caused by various activities, including pile driving noise, dust, traffic etc. Councillor Pam Redford confirmed that there were no powers that would allow the District or Parish Council to levy compensation for this disruption associated with the construction phase.

1625 WHITLEY SOUTH – Nothing to report**1626. POLICE MATTERS.**

- 1626.1 Reports were received of tools being stolen from a van parked at a business address on Mill Hill during the evening of April 10th.

1627. BAGINTON EVENTS COMMITTEE UPDATE

- 1627.1 Film night on 31st May is Mary Poppins
- 1627.2 Tickets are now available for The Party in the Park event on 13th July.
- 1627.3 The Big Lunch is scheduled for 9th June.
- 1627.4 Following an incident last year, improvements to the pedestrian / disabled access to the Millennium Field at the Church Road entrance were discussed. Councillor consensus was to consider a new and graded 1m wide hard-standing path rather than resurfacing the entire entrance. Councillor Horsfall to report back to Baginton Events.
- 1627.5 Events Committee AGM was held on 24th April (**minutes attached**).

1628. AIRPORT MATTERS

- 1628.1 Next meeting is scheduled for Wednesday 22nd May.

1629. PLANNING

- a. **The following planning decisions were received since the last meeting.**
- i. W/19/0282 – Replacement of temporary storage container with a permanent steel framed and clad outbuilding – Midland Air Museum, Rowley Road. **PROVISIONAL SUPPORT** issued 10th March. **GRANTED** 5th April.

- ii. W/19/0228 – Proposed increase in roof height of existing rear extension and addition of a new single storey rear extension at 22 Coventry Road, CV8 3AA. **NO OBJECTION** issued 30th March. **GRANTED** 10th April.
 - iii. W/18/2098 – Landscaping, profiling and layout of the Country Park associated with the Whitley South development. **NO OBJECTION** reported 7th December. **GRANTED** 16th April.
- b. To note applications awaiting WDC decision.**
- i. W/18/0522 – Gateway South Development – Commercial development of land to the south & west of Coventry Airport & Middlemarch Industrial Estate, Coventry. **OBJECTIONS** reported against original and all revisions.
 - ii. W/18/0643 – Site clearance and mixed use development of up to 2500 dwellings with associated infrastructure and amenities. Land at King’s Hill, Stoneleigh. **OBJECTIONS** reported against original and all revisions.
 - iii. W/19/0362 – Proposed new property on land adjacent to The Maze, Hall Drive, Baginton. Circulated to Councillors on 29th March. **NO OBJECTION** issued 9th April.
 - iv. W/19/0492 – Replacement of existing side extension and home improvements at No.1 Frances Road, Baginton. Circulated to Councillors 30th March. **NO OBJECTION** issued 9th April.
- c. New planning applications or planning matters received since the last meeting.**
- i. To note that the response to our questions regarding WDC Planning inconsistencies was circulated to Councillors on 14th April.
 - ii. W/19/0559 - Change of use of Hanger 5, Coventry Airport, from air freight and aircraft maintenance to HGV Haulage Yard. Circulated to Councillors on 26th April with response required by 15th May. Following a debate, **OBJECTION** proposed by Councillor Hewer, seconded by Councillor Keightley and carried by show of hands. **Clerk to report.**
 - iii. W/19/0600 – Plans for the development of a new road off Rowley Road, directly into Zone 3 Whitley South. Circulated to Councillors 26th April with response required by 16th May. **NO OBJECTION** proposed by Councillor Keightley, seconded by Councillor Hewer and carried by show of hands. **Clerk to report.**
 - iv. W/19/0481 – Installation of fence, gates, generator, air conditioning, baler, compactor and smoking shelters. Unit 2 Imperial Park, Siskin Parkway West, CV3 4PB. Circulated to Councillors on 4th May with response required by 28th May. **NO OBJECTION** proposed by Councillor Keightley, seconded by Councillor Hewer and carried by show of hands. **Clerk to report.**

1629.1 Councillor Bush highlighted that the security fence around the UKBIC site on Rowley Road was actually taking up several feet of the pavements, making it difficult for pedestrians. Councillor Wallace Redford offered to take a look.

1630 HIGHWAY MATTERS.

1630.1 Summary of known Highways issues, by area.

1. Major Matters reported previously and awaiting action

- Coventry Road – Standing water opposite The Row
- Oak Close – Slow drainage leading to standing water at junction

2. Minor Matters reported previously and awaiting action

- Andrews Close – None reported
- Bosworth Close – None reported
- Bubbenhall Road (excluding area at stables & Oakey Hill) – None reported
- Bubbenhall Road at Stables – None reported
- Church Road – None reported
- **Coventry Road – blocked drain opposite 15 Bromleigh Villas; pavements marked for repair**
- Frances Road – None reported
- Friends Close – None reported
- Kimberley Road – None reported

- Hall Drive – None reported
- Holly Walk – None reported
- **Mill Hill – Pavements marked for repair**
- Mylgrove – None reported
- Oak Close – None reported
- Roman Way – None reported
- Rowley Road – None reported
- Stoneleigh Road – None reported
- Underhill Close – None reported

1630.2 The reflective bollards on the sharp bend before Bubbenhall Bridge were installed by 16th April.

1630.3 Pavement repairs continued along Mill Hill and Coventry Road, on week beginning 22nd April. WCC have confirmed this rough patching is in preparation for a final slurry sealing treatment.

1630.4 Notice from Balfour Beatty regarding the slurry seal of pavements was received 10th May and much of the work has been completed.

1630.5 Councillor Hewer asked about double yellow lines and parking on pavements along Kimberley Road. Councillor Keightley highlighted this had been raised before and a leaflet drop from the Police was the only option available. **Clerk to ask Police.**

1631 OPEN SPACE.

1631.1 The grass verges were tidied up and pavements cut square by WDC on 17th April.

1631.2 WDC Mowed the grass verges on 25th April.

1631.3 Following our annual inspection, a padlock has been fitted to the Lucy Price Playground service gates.

1631.4 The grassed areas abutting Howes Lane were mown week beginning 6th May.

1632 GRANTS – None to report

1633. HOUSING & GENERAL MATTERS – None to report

1634. FINANCIAL MATTERS.

a. To advise Bank balances as at 25/04/2019

HSBC treasurers (community) account: -	£ 6777.82
HSBC savings (BMM) account: -	£ 28420.60
Total.....	£ 35198.42

Data as of 1st April 2018 (as approved in end of year accounts).

Nominally ring fenced Monies	£1330.29
Committed Funds (Lucy Price Playground)	£9000.00
Underlying Council Reserves.....	£13155.46

b. To confirm items for payment:-

	Value	Cheque No.
Clerk's net salary for previous month (£382.51 Gross)	£382.51	101970
PR Thompson Invoices 1131 & 1132	£310.62	101971
WALC – 'Basic Playground Hazard Course'	£30.00	101972
Padlock for Playground Service Gates	£6.39	101973
PR Thompson Invoices 1138 & 1139	£560.77	101974
Came & Company (Insurance)	£1035.99	101975
Cardiac Science Holding (UK) Ltd	£1812.00	101976
Cheques not cashed – 101966 CPRE	£36.00	
Cash needed in Current Account (Inc Un-presented cheques)	£4174.28	

- c. The HSBC on-line anti fraud questionnaire was completed and submitted on 16th April.
- d. The HSBC Foreign Account Tax Compliance form was completed and posted on 16th April.
- e. P60 End of Year Certificates were issued to all employees under PAYE regulations on 16th April.
- f. The first instalment of the WDC Precept for £7662.50 was received on 24th April and is included in the above figures.
- g. The annual internal audit of accounts was completed and signed off on 11th May. The auditor has waived the £100 payment for services, for which we thank him.
- h. Councillor Keightley proposed the approval of the Annual Governance Statement on the Annual Return, seconded by Councillor Bush and carried by show of hands.
- i. Councillor Keightley proposed the approval of the Accounting Statement of the Annual Return, seconded by Councillor Bush and carried by show of hands.
- j. Councillor Keightley proposed that, as a qualifying council, we exempt ourselves from the annual external audit of accounts. Seconded by Councillor Hewer and carried by show of hands.
- k. Councillor Keightley reported that the defibrillator has been delivered and that arrangements had been made for the village hall to get it installed.
- l. Councillor Keightley confirmed that the Clerk had attended the WALC 'Basic Introduction to Playground Management and Inspection' course and would report back at a future meeting once recommendations have been assessed.

1635. CONSULTATION DOCUMENTS. – None received

1636. BROCHURES AND DOCUMENTS AVAILABLE FOR PURSAL

- i. Countryside Voice – Spring 2019.
- ii. CPRE Warwickshire Outlook – Spring 2019.
- iii. Clerks & Councillors Direct – May 2019.

1637. ANY OTHER BUSINESS.

- 1637.1 Councillors are reminded that the current village improvement 'Wish List' was circulated on 10th March. Councillors are invited to continue to make suggestions.
- 1637.2 WDC have confirmed that from 4th May, their 250 place car park at Riverside House Headquarters will be available free of charge from 7am to 7pm on Saturdays and Sundays over the Summer.
- 1637.3 Councillor Hewer asked to confirm the number of low cost houses allowed at the top of Friend's Close as apparently 12 were originally planned by the developers. The Clerk pointed out that as the homes would be in Green Belt, permission would only be granted for the number of houses shown to be needed. The Baginton housing survey had shown 9, so that is the number permitted.
- 1637.4 Councillor Newman asked if the refurbishment of the Lucy Price Playground could be added as an agenda item for the next meeting. **Clerk to action.**
- 1637.5 Councillor Pam Redford highlighted that as a number of community projects had been mentioned at the meeting, we should look at the qualifying criteria on the WDC Grant website. **Clerk to action.**

1638 The meeting closed at 8:27pm.

1639. DATES FOR YOUR DIARY.

Next Parish Council Meeting: **Thursday 6th June 2019** at 7:30pm in Baginton Village Hall.

Events Committee AGM Minutes – 24th April 2019.

Attendees:

Brenda Brown (BB), Gayle Goodwin (GG), Rheba Horsfall (RhH), Roger Horsfall (RH), Julie Keightley (JK), Della Thomas (DT), Nigel Thomas (NT),

Apologies from: Sharon Avery (SA), Alan Brown (AB), Val Daly (VaD), Sue Williams (SW), Rob Newman (RN),- RN

AGENDA

1. Appointment of Chair GG accepted nomination and by show of hands will continue as chair
 2. Appointment of treasurer RhH accepted nomination and by show of hands will continue as treasurer
 3. Appointment of secretary In the absence of other nominations, RhH will continue as secretary
 4. Terms of reference By show of hands, the current terms of reference were accepted without adaptation.
5. To discuss any matters relating to Events, Event Planning, and Event Preparations.

PITP

Sound Meeting has been arranged for **Monday 29th April @ RBL club. City vinyl, GG, NT, RN, RH & RhH attending.**

Tickets were distributed at the last meeting. RhH received money from Oak sales (£140 GG). AB/BB have also sold tickets. GG handed out corresponding 'ticket sales record sheets'. (RhH to collect sheet from The Oak).

Acts Bombshell Belles and Banadrama are now confirmed bookings (via GG). JLR Band has also confirmed (via NT).

Advertising BE and Bombshell Belles have shared info via facebook. Printers (Stable print) have been given the act line-up - GG awaiting response. **GG & JK to advertise PITP in newsletter**

The Great Raymondo DT has been in contact but is awaiting confirmation

Wristbands DT & NT have investigated other options but a comfier, fabric style will be cost prohibitive. **To be reviewed**

Lighting Check RN @ RBL club on **Sunday 12th May** - only needs a couple of helpers.

Compere GG has spoken with Dave Willetts (DW) who is willing to take on the role and very happy with a donation to his charity. However, he has written a play, the rehearsals for which may start in July. DW should be able to confirm availability by the end of May.

Distribution board RH has had initial conversations with Walter Bush. Further discussion necessary re the costs of an extra Smithy connection and length of cable required.

Accident record book Most books perused by RhH are more suited to businesses – GG has a simplified style at The Oak. **GG to purchase similar for BE**

Volunteers available / possible volunteers include; Helen Mancini, Louise & Alan Cluff, Dave, Maz, Bob C, Keith & Lucy Jones. Robert Taylor. Recruitment ongoing!

Charities; BE donates to specific projects & charities. Approaches from other organisations to fund raise at BE events will be declined.

FILM NIGHT

With sellout ticket sales and extra audience members, Bohemian Rhapsody was a resounding success – we managed to seat 111 attendees! Friday night club ‘regulars’ found the bar congested, so the ‘back bar’ will in future be staffed & open for pre-film drinks. Boards will be re-instated during the film.

There are only a handful of tickets left for ‘A star Is Born’ [nb: these were sold after this meeting. When the concert room was free following this meeting, committee members arranged the chairs and tables ready for Friday].

GG explained that the Live & Local pricing structure for films differs according to film type (British Films have a lower premium) and audience numbers; e.g. Basic cost for Bohemian Rhapsody £140 with 65% box office income

Upcoming films ---- Tickets & advertising is ready for May = Mary Poppins Returns & June=Stan & Ollie ;

GG is booking July= Paddington 2 September = Fisherman’s Friend

Other suggestions include ; Green Book (Oscar winner) & Red Joan (Judi Dench is praised but the actual film does not have good reviews). **Film recommendations welcome.**

The Big Lunch - Sunday 9th June

As DT has indicated availability, it was decided to use the Village Hall as the venue this year. **Poster to advertise the event - RH**

5.

BE FINANCES



Financial Report for Baginton Events Meeting 24th April 2019

	Cash	Bank	Total
Balance at 01.04.19	£1,289.26	£18,966.45	£20,255.71
<u>INCOME</u>			
<u>EXPENDITURE</u>			
Screening of Bohemian Rhapsody		-£214.75	
balance at 23.04.19	£1,289.26	£18,751.70	£20,040.96

6.

AOB - None

Date of Next meeting – Changed from Wed 15th May to -

Monday 13th May – in the back room of RBL Club @ 7.30pm (no band)

Meeting closed @ 8.05pm