

BAGINTON PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING HELD ON

THURSDAY 3rd SEPTEMBER 2020 VIA ZOOM

PRESENT:

Councillor	Wallace Redford	County Council
Councillor	Pam Redford	District Council
Councillor	Trevor Wright	District Councillor
Councillor	Julie Keightley	Chairman
Councillor	Chris Goodwin	Vice Chairman
Councillor	Robert Taylor	
Councillor	Steve Williams	
Councillor	Rob Newman	
Councillor	David Hwer	
Councillor	Mike Meakin – Audio	FROM Mike was lost about 1 hour into the meeting.
Councillor	Roger Horsfall	
Clerk	Phil Clark.	
Public	4 members of the public were present.	

The Chairman opened the meeting at 7.30pm, welcoming those present

1854. DECLARATIONS OF INTEREST, APOLOGIES & WELCOME

1854.1 Declarations of interest were sought and none were declared

1854.2 The following had apologised: Councillor Walter Bush

1855. MINUTES OF LAST MEETING.

1855.1 Minutes of the Annual and Ordinary Meetings held via ZOOM on 2nd July 2020, having been circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Hwer.

1856. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

1856.1 Councillor Redford confirmed that WCC are considering moving towards a Unitary Authority combining Rugby Borough, Stratford on Avon, Nuneaton & Bedworth Borough Council, North Warwickshire Borough and Warwickshire District Councils. Consultation documents will be circulated and Parish Councils will be invited to comment before a Ministerial decision is made.

1856.2 Councillor Redford confirmed that new suicide and mental health crisis hotline contacts were now live on their website.

1856.3 Councillor Keightley confirmed that the WDC Transport to School policy was being reviewed again on 10th September with a recommendation that priority schools are reinstated within the free transport scheme.

The Chairman thanked Councillor Redford for his report.

1857.REPORTS FROM WARWICK DISTRICT COUNCILLORS

1857.1 Councillor Pam Redford confirmed that the Devolution White Paper will be available from the end of September.

- 1857.2 Councillor Wright highlighted that changes to planning regulations were imminent and that he was awaiting a briefing on what the changes may mean. He also suggested that the WDC Local Plan review was due to begin shortly and changes to planning policy may also arise from that.
- 1857.3 Councillor Horsfall complained that WDC Planning had made a U-turn regarding removal of an illegal structure associated with New House on Church Road. Councillor Pam Redford suggested voicing our complaint to Gary Fisher, but also warned there was no appeals process when the Officer has made their final decision. **Clerk to draft and circulate letter.**
- 1857.4 Councillor Taylor asked for an update on the idea that the Parish Council establishes direct links with UKBIC. Councillor Keightley stated that UKBIC was a single operator on the Whitley South and Gateway South sites. SEGRO are the owners of the entire project which includes UKBIC and will include any further businesses that may open on the site. It was suggested that as communication channels are operational with SEGRO, there was little to be gained by starting to contact individual businesses.
- 1857.5 Councillor Taylor asked for an update on businesses using the Russell's site. Councillor Pam Redford suggested that Gorilla Concrete and the Milkman who are operating from the site have been instructed to stop. Other businesses are being investigated, with some looking to apply for retrospective planning permission. The whole process will take time as the strategy framework is cumbersome. Councillors had mixed feelings on this matter. Some believed the offending businesses should be closed whilst investigations are undertaken, but others thought the WDC approach was fair and more defensible.
- 1857.6 Councillor Hewer complained about Gateway works continuing outside their agreed operational hours. Councillor Pam Redford suggested the agreed hours were 7:00am to 7:00pm, but she would check.
- 1857.7 Councillor Taylor challenged whether the planning condition for a continuous cycle path from Toll Bar Island to Baginton was being fulfilled, as he thought it did not reach sufficiently towards Baginton and was not continuous as it stopped at many road junctions. Councillor Wright pointed out that the project is not yet complete and it was currently not possible to establish if the planning requirement had been met.

The Chairman thanked Councillors Wright and Redford for their reports.

1858. PUBLIC PARTICIPATION PERIOD.

- 1858.1 A member of the public had contacted the Parish Council regarding a mature Sycamore tree on their boundary with the right of way which runs alongside the Village Hall, which he considers to be a hazard. The Chairman confirmed that the tree was entirely within the resident's fenced boundary and was not on Village Hall grounds. Councillors agreed that the Parish Council has no responsibility to maintain the tree. A query was raised as to whether the right of way should be reinstated, but it was agreed that an open right-of-way would offer decreased security for residents. **Clerk to contact resident.**
- 1858.2 A member of the public complained that all construction traffic was being actively refused entry to Baginton, thus adversely affecting various businesses that could benefit from passing trade. Councillor Pam Redford highlighted that restriction of construction traffic was a condition placed on the application and it could not be applied in degrees with different categories of vehicles being allowed into Baginton. It was a blanket ban on all construction traffic.
- 1858.3 Councillor Williams questioned the legality of a private company using ANPR to 'capture' the number plates of vehicles passing by their site on the public highway. Is it in breach of GDPR rules? **Clerk to investigate**

1858.4 A member of the public indicated that the Meeting Hall on Mill Hill was still not being used due to COVID 19 restrictions, but contractors were still attending regularly to maintain it and meetings were successfully being held virtually.

1859. SOUTH OF COVENTRY (SoC) DEVELOPMENTS

- 1859.1 A 'timeline' for works on Gateway South (Bubbenhall Road) was circulated to Councillors on 5th July.
- 1859.2 Ragu circulated a final SoC update on 5th July, prior to him leaving WDC.
- 1859.3 Buckingham's spoke to the STW subcontractors working outside The Oak regarding problems with their travel management plan. STW subsequently changed their TM Plan.
- 1859.4 The muddy conditions on Bubbenhall Road were reported to Buckingham's on 13th July, who subsequently closed the site entrance in question.
- 1859.5 Numerous complaints have been received about dust and noise from the developments. Contractors, Councillors and WDC have been informed.
- 1859.6 Councillor Taylor asked if Ragu's position was to be replaced and when the SoC meetings would begin. Councillor Pam Redford indicated that David Butler had been seconded into Ragu's position, but she was not sure how soon meetings would begin again.

1860. POLICE MATTERS.

- 1860.1 A property on Stoneleigh Road, Baginton was burgled on both 4th and 5th July and had copper pipes ripped out of washrooms and personal lockers were forced open.
- 1860.2 Offenders cut padlocks off stable doors in Stoneleigh Road on 6th July and stole animal feed and veterinarian products.
- 1860.3 An update regarding the off-road bikes racing behind The Old Mill was circulated on 4th August. A thank you letter to PCSO Sharron Underwood was suggested. **Clerk to action.**
- 1860.4 Reports were received of a car being broken into and searched whilst parked on Coventry Road on 27th July.
- 1860.5 Reports were received of a burglary on 28th July at the Coventry Airport site.
- 1860.6 The repeated vandalism / anti-social behaviour by 3 teenagers on the Lucy Price Playground was reported to Police on 17th August.

1861. BAGINTON EVENTS COMMITTEE UPDATE

- 1861.1 It was confirmed that meetings were not being held currently and that the requirement to hold 4 meetings per year had been suspended.
- 1861.2 Councillor Horsfall suggested that Film Night would begin again as soon as suitable distancing measures can be approved.
- 1861.3 A query was raised about a Bonfire Event this year, as time to organise it was running short and it was unclear whether sufficient people would attend to make it cost effective.

1862. AIRPORT MATTERS

- 1862.1 Councillor Hewer asked for a contact name at the airport. **Councillor Horsfall to action.**
- 1862.2 It was noted that activity has increased in the last month, including plane and helicopter training.

1863. PLANNING

- a. **The following planning decisions were received since the last meeting.**
- i. W/20/0789 – Partial rebuild of summer house and new viewing platform. Bagot's Castle, Church Road, Baginton. **SUPPORT** letter issued 5th July. **GRANTED** 18th August.

- ii. W/20/0836 - Dormer gable window, 2 velux windows at the rear of the property and a canopy over the front door at Owletts, Holly Walk, Baginton. **SUPPORT** reported 5th July. **GRANTED** 21st August

b. To note applications awaiting WDC decision.

- i. W/20/0020 – Reserved matters related to scale, layout, appearance, lighting, landscaping etc of the car showroom in Zone 2 of the Whitley South (Rowley Road) development. Circulated to Councillors on 15th February, with response required by 28th February. **NEUTRAL** response reported 25th February along with a letter of concern regarding the timing of the showroom development, which was to support the new JLR technology campus.
- ii. W/20/0808 - Affordable housing at Rosswood Farm, Coventry Road. **NEUTRAL** response reported 6th July.
- iii. W/20/0870 – Change of use from dedicated airport purposes. Palletline, Siskin Parkway, CV3 4PA. **NEUTRAL** response reported 5th July.
- iv. W/20/1039 – High efficiency pallet drying kiln. Unit 7030, Siskin Parkway East. Circulated to Councillors 18th August with response required by 1st September. **NEUTRAL** response reported 1st September.

c. New planning applications or planning matters received since the last meeting.

1864 HIGHWAY MATTERS.

Summary of known Highways issues, by area.

Major Matters reported previously and awaiting action

None

1. Minor Matters reported previously and awaiting action from 18 locations - NONE

- Andrews Close
- Bosworth Close
- Bubbenhall Road (excluding area at stables & Oakey Hill)
- Bubbenhall Road at Stables
- Church Road
- Coventry Road
- Frances Road
- Friends Close
- Kimberley Road
- Hall Drive
- Holly Walk
- Mill Hill
- Mylgrove
- Oak Close
- Roman Way
- Rowley Road
- Stoneleigh Road
- Underhill Close

1864.2 A note was made of several blocked drains in the village which had been highlighted during recent heavy rain. **Clerk to investigate.**

1864.3 A note was made of a large Oak branch fallen across the pavement in Mill Hill. Councillor Keightley acknowledged that a volunteer was going to clear it ASAP and it had been reported to WDC.

1865 OPEN SPACE.

1865.1 Volunteers repainted the picnic bench on the Lucy Price Playground, as per advice from the Annual Inspection.

1865.2 A strong plastic protective sleeve was placed on a section of rope ladder to contain any sharps or stray steel fibres. A more permanent repair is being sought.

1865.3 It was noted that a nut is missing from a child's swing on the Lucy Price Playground. **Clerk to source replacement.**

1865.4 Councillor Taylor asked about replacement playground equipment. Councillor Keightley confirmed that the village survey had been responded to well, but COVID 19 had slowed progress as site visits by equipment providers were not taking place. Councillor Williams asked if we could start collecting quotations for consideration. **Clerk to enquire.**

1866 GRANTS – None to report.

1867. HOUSING & GENERAL MATTER. None to report.

1868. FINANCIAL MATTERS.

a. To advise Bank balances as at 26/08/2020

HSBC treasurers (community) account: -	£ 2866.10
HSBC savings (BMM) account: -	£ 28590.66
Total.....	£ 31546.76

Data as of 1st April 2020 (as within end of year accounts).

Nominally ring fenced Monies	£1330.29
Committed Funds (Lucy Price Playground)	£15000.00
Underlying Council Reserves.....	£12630.43

b. To confirm items for payment:-

	Value	Cheque No.
Paint for Lucy Price picnic table.	£25.80	102031
Litter Picking Honorarium	£140.00	102032
Website Honorarium	£62.50	102033
Newsletter Grant	£350.00	102034
Churchyard Maintenance Grant	£450.00	102035
Clerk's salary for previous month (NJC Level 7 - £406.40 net)	£406.40	102036
Padlock reimbursement	£6.59	102037
PR Thompson Invoice #096	£560.77	102038
ZOOM reimbursement to Website Manager	£14.39	102039
Office Costs and Overheads	£250.00	102040
Cheques not cashed – 102015	£40.00	
Cash needed in Current Account (Inc Un-presented cheques)	2306.45	

c. Payments have continued to be made since our last meeting in accordance with the authorised budget and in line with financial regulations.

d. The Smithy rent was requested on 25th August.

- e. The 3-year pension scheme was re-enrolled on 6th July.
- f. The Parish Council declared itself exempt from external audit (AGAR) on 6th July.
- g. Our claim for £1197.99 against last year's VAT was submitted to HMRC on 7th July and was paid in full on 13th July.
- h. The internal auditor completed our accounts on 8th August, which were mounted on our website along with formal notices for public examination, which runs from 1st September until 12th October.

1869. CONSULTATION DOCUMENTS.

1869.1 The UKBIC Environmental Permit application was granted on 6th July and it was noted that our concerns had been acknowledged by the portfolio holder, but fell outside the powers of the permitting department.

1870. BROCHURES AND DOCUMENTS AVAILABLE FOR PURUSAL

- i. Clerks & Councils Direct – June 2020.

1871. ANY OTHER BUSINESS.

1871.1 Councillor Hewer highlighted the Bagot's Castle City of Culture sculpture trail as a permanent exhibition. More details are to be supplied, but the Council approved in principle and WDC also expressed further interest if the project moves forward.

1872 DATES FOR YOUR DIARY.

Next Ordinary Parish Council Meeting: **Thursday 1st October 2020** @ 7.30pm, Baginton Village Hall or via virtual meeting (to be confirmed)

1873 The meeting closed at 8:45pm